



**Wednesday, June 25, 2014  
Regular Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

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*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**Others Present:**

Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. George DesMarteau, School Attorney  
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services  
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives  
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations  
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

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**1. BOARD OF EDUCATION MEETING – GENERAL**

**A. Board of Education Members, Superintendent of Schools, School District Clerk**

**Board of Education Members** – Diane E. McBride, president; Pamela J. Reinhardt, vice president; Robert C. Bower; Jean M. Chaudari; Rosie B. Mitchell; Sue A. Smith; Phyllis P. Wickerham  
**Superintendent of Schools** – J. Kenneth Graham Jr., Ph.D.  
**School District Clerk** – Karen A. Flanigan

**B. Meeting Information**

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Wednesday, June 25, 2014, in the Dee Strickland Conference Room at the Ninth Grade Academy, 2000 Lehigh Station Road, Henrietta, NY 14467.

**2. ANTICIPATED EXECUTIVE SESSION**

- A. Call to Order
- B. Anticipated executive session for personnel matters that include the appointment of an interim Winslow Elementary principal, appointment of a Director of Academic Services for the Senior High School, and a teacher disciplinary matter

**MOTION TO ENTER EXECUTIVE SESSION AT 6:02 P.M.  
FOR PERSONNEL MATTERS THAT INCLUDE THE  
APPOINTMENT OF AN INTERIM WINSLOW  
ELEMENTARY PRINCIPAL, APPOINTMENT  
OF A DIRECTOR OF ACADEMIC SERVICES  
FOR THE SENIOR HIGH SCHOOL, AND  
A TEACHER DISCIPLINARY MATTER**

**MOVED: Mrs. Smith  
SECONDED: Mrs. Chaudari  
MOTION CARRIED: 6-0  
Mr. Bower arrived at 6:08 p.m.**

**MOTION TO EXIT EXECUTIVE SESSION AT 7:08 P.M.**

**MOVED: Mrs. Smith  
SECONDED: Mrs. Chaudari**

**3. RESUMPTION OF PUBLIC MEETING**

**A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements**

The meeting was called to order at 7:15 p.m. The Pledge of Allegiance was recited. Introductions were not needed. During agenda review two items (#25 and #26) were added to the personnel actions.

**4. PUBLIC FORUM**

**A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda**

There was no one in the audience wishing to speak.

**5. PUBLIC HEARING ON SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION (SAVE)**

There was no one in the audience wishing to speak.

**6. SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION (SAVE) (Reference appendices #6A-D)**

- A. Memo – List of changes to the SAVE documents
- B. Action pertaining to approval of the Code of Conduct
- C. Action pertaining to approval of the Attendance Policy
- D. Action pertaining to approval of the District Safety Plan

**MOTION TO ACCEPT CHANGES MADE TO THE SAVE DOCUMENTS**

**MOVED: Mrs. Wickerham**

**SECONDED: Mrs. Smith**

**MOTION CARRIED: 7-0**

Mrs. Anselme thanked Mrs. Smith for her input/suggestions for the Code of Conduct. Mrs. Anselme said all buildings were in agreement and she will move forward with the changes. Dr. Graham made a change to the District Safety Plan-#6D (#14, second bullet) and asked Mrs. Anselme to implement it. Mrs. Smith and Dr. McCue will talk with Mrs. Anselme about some other suggested changes.

**7. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #7A-I)**

- A. Action pertaining to the award of bids – 2014 Cooperative beverages, 2014 Cooperative music instruments, New exterior sign, Contract student transportation
- B. Action pertaining to payment of a refund of taxes in the town of Henrietta due to an Order and Judgment, which resulted in an assessment reduction for Alleson of Henrietta Inc. for tax years 2011, 2012, and 2013 on tax account number 149.19-1-2.11
- C. Report of change orders as of June 6, 2014
- D. Action pertaining to acceptance of change order #EC-002 – Blackmon-Farrell Electric, Inc. – Admin. addition - \$1,475
- E. Action pertaining to acceptance of change order #EC-003 – Blackmon-Farrell Electric, Inc. – Admin. addition - \$924
- F. Action pertaining to the creation and utilization of a debt service fund
- G. Action pertaining to approval of a donation – Arts Alive Scholarship
- H. Action pertaining to approval of CSE/CPSE recommendations
- I. Action pertaining to approval of Board of Education meeting minutes – 6/10/14

**MOTION PERTAINING TO ACCEPTANCE OF CONSENT AGENDA ITEMS #7A-I**

**MOVED: Mrs. Wickerham**

**SECONDED: Mrs. Reinhardt**

**MOTION CARRIED: 7-0**

## **8. SUPERINTENDENT'S CONTRACT**

- A. Action pertaining to approval of the amendment to the superintendent's contract

### **MOTION PERTAINING TO APPROVAL OF THE AMENDMENT TO THE SUPERINTENDENT'S CONTRACT**

**MOVED: Mrs. Smith  
SECONDED: Mr. Bower  
MOTION CARRIED: 7-0**

## **9. PERSONNEL ACTIONS (Reference appendix #9A)**

- A. Action pertaining to approval of personnel actions

### **MOTION PERTAINING TO APPROVAL OF PERSONNEL ACTIONS WITH THE ADDITION OF ITEMS #25 AND #26**

**MOVED: Mrs. Chaudari  
SECONDED: Mrs. Reinhardt  
MOTION CARRIED: 7-0**

## **10. DISTRICT POLICY QUARTERLY REVIEW (Reference appendix #10A)**

- A. Board members will review Student Management Policies: 5400-5800 and Fiscal Management Policies: 6100-6500

- The board reviewed the policies. The following policies will be sent to Policy Committee for further review: 5405, 5406-R, 5420, 5420-R, 5450.1, 5455, 5460, 5460-R, 5465, 5465-E.1, 5465-E.2, 5680, 6135, 6135-R, 6135-E, 6240-E, 6254, 6300, 6410, and 6500.
- Mrs. Flanigan will make minor changes to policies 5400, 5470, 5500, 5500-R, 5500-E.1, 5800, 5800-R, 6110-R, and 6231.
- Policy 6110-E.2 will be updated for the reorganizational meeting by Mr. Whitmore.
- No changes were needed for policies 5406, 5431, 5431-R, 5431-E.1, 5432, 5500-E.2, 5660, 6100, 6110, 6110-E.1, 6113, 6130, 6150, 6200, 6215, 6240, and 6245.

Mrs. McBride asked board members to think about the cultural diversity in our district when reading through policies.

## **11. WORKSHOP: FULL-DAY KINDERGARTEN (PART IV) (Reference appendix #11A)**

- A. Full-day Kindergarten (Part IV)

Dr. Graham provided an overview of the first three workshops. He reviewed the updated space planning report and each alternative of the capital cost analysis report emphasizing the notes of each section and key ideas of each alternative. Dr. Graham would like to stop using the 2018-19 data and stick with using the projected enrollment number of 450. All board members were in agreement. Discussion ensued. Dr. Graham said he's not looking for any decisions to be made tonight, but the board needs to provide direction as to what's doable. Mrs. Smith was ready to take the K-5 alternatives off the table. Dr. Graham said it wasn't necessary to choose a single alternative, but to get the selections down to two. Board members made the decision to take the K-5 alternatives off the table. Dr. Graham said the next stage is to begin looking at attendance areas. He will do some extensive work with the two alternatives and come back with a recommendation, including attendance area changes. He talked about gathering some people together this summer to begin looking at attendance areas as it won't be possible to use the current ones. Dr. Graham also said he needs to keep three alternatives on the table as he needs to use the elementary model as a base.

## **12. SUPERINTENDENT'S REPORT (Reference appendices #12A-C)**

### **A. Written: Pilots and Research Projects – Annual Report**

Dr. Graham said this is a report the board has asked for in the past. There were no questions or comments.

### **B. Written: Interscholastic Sports Report – Spring Season**

Dr. Graham said this is a report the board has asked for in the past. There were no questions or comments.

### **C. Written: Student Satisfaction Survey Findings**

Dr. Graham provided an overview of this year's Student Satisfaction Survey, which was given to secondary school students in March. The good news is that student conduct in classrooms improved, which was a district priority this past year. Dr. Graham also said the survey findings show that our students want students attending their school to behave more respectfully. He doesn't feel that it's necessarily R-H, but the society we're living in. He said we might want to broaden our strategic interests away from global interest and focus more on character traits – caring, respectful. He feels that we need to make it a five-year priority to get our students on board with being respectful. This will include in classrooms, hallways, cafeterias, and on the bus. Other good news is that students feel safe, cared about, and feel administrators are visible and talk to them in a respectful way. Dr. Graham said the survey shows that students want to feel valued – not just by giving them an award, but by valuing them. He asked that any questions or comments be passed along to him.

### **D. Oral Information**

- Dr. Graham provided an explanation to the board as to why the photographer was still going to be taking pictures and that he would begin at 5 p.m. Mrs. Flanigan will verify the time.
- Royal Comet Dinner – Dr. Graham did not feel it was what it's been in the past. He said he had a lengthy conversation with Tom Stewart, athletic director, about how to strengthen it. Some suggestions included all coaches attending the dinner, the use of technology to make the pace faster, and not waiting until after dessert to start the program. Discussion also took place about having students come up one time for certificates, not multiple times. Discussion ensued.
- The new board meeting room is nearing completion. The July board meeting will be held at the Ninth Grade Academy with the August meeting in the new board room.
- Dr. Graham talked about the school year ending in a strange kind of way the last couple of years (teachers here the last two days with no students) and the concern over this. Mrs. Wilson, Assistant Superintendent for Curriculum & Instruction, talked about all the things teachers were able to accomplish this year – review and gear up for next year, training, progress monitoring, etc. She gave kudos to the leadership team and to teachers for their work.

## **13. OLD BUSINESS (Reference appendix #13A)**

### **A. Board of Education School Visits – 2014-15**

Everyone was fine with the new schedule.

## **14. NEW BUSINESS (Reference appendix #14A)**

### **A. Board Goals – End-of-Year Report**

The board goals were reviewed.

## **15. BOARD MEMBER REPORTS**

### **A. Genesee Valley School Boards Institute (GVSBI) Spring Report**

Mrs. Smith said it was basically the same material. She said attendance at some of the traditionally strong workshops continues to decline due to budgets. There are a lot of people for the swimming pool operators training, but the Food Service Workshop generally held at the end of June/early July is one that's particularly low in attendance. She said they are looking for some other options for the Food Service Workshop.

Mrs. McBride thanked everyone for a good year. She said she valued the opportunity to work with everyone.

## **16. CLOSING OF MEETING**

### **A. Board Meeting Recap**

- There are 20 policies going to Policy Committee.
- The reorganizational meeting will begin at 6 p.m. at the Ninth Grade Academy with pictures starting at 5 p.m. Mrs. Flanigan will verify the time.

### **B. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 9:45 P.M.**

**MOVED: Mr. Bower**

**SECONDED: Mrs. Wickerham**

**MOTION CARRIED: 7-0**

### **C. Next Board of Education Meeting**

The next Board of Education meeting is scheduled for 6 p.m. Tuesday, July 8, 2014.

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: July 8, 2014*